Restoration Grants – Criteria and Guidance Notes

- **The closing date for all applications is 31st March each year.**
- The maximum grant for a Major Project is £30,000, and £10,000 for a Small Project. You must use the Restoration Grant Application Form and you should aim to complete it in no more than four sides of A4.
- The grant is for the restoration of historically, technically, architecturally, and/or archaeologically important industrial buildings, structures, machinery, vehicles and vessels within the UK.
- The application will usually relate to a single, tangible structure or artefact, or a cohesive collection of artefacts.
- The applicant organisation must be a not-for-profit one such as a Trust, charity, CIC, local authority or other similar properly-constituted body. Grants will not be made to private businesses or individuals. Grants will also not normally be given for assets owned by private individuals or businesses, unless these are held on long repairing leases.
- The grant is strictly for restoration work. It is for capital funding only, and cannot be used for on-going revenue funding, feasibility studies, exploratory excavations, training, or education costs. Projects that are focussed on interpretation rather than restoration will not normally be funded, but the reasonable cost of new interpretation for the asset can be included in the grant provided it acknowledges AIA's contribution (see below).
- To ensure that the AIA grant has real impact, it must be a significant part of the total project cost, not just a small contribution to a larger project.
- There will be a time limit of three years from the date of the offer to the start of work, with a completion date of five years. After this time unspent monies may be reallocated for use elsewhere.
- A schedule of work and specification must be provided, with sufficient detail to demonstrate that best conservation practice will be adopted.
- The heritage asset must be covered by a Conservation Policy and/or a Conservation Statement.
- The asset must be sustainably managed, displayed and interpreted for the public, with appropriate public access to it.
- The grant can be used as partnership funding, the applicant being in the process of raising or having already raised match funding from their own resources, from fund raising, a Lottery or other grant award, but it must not result in another body reducing its funding.
- The grant can be either for new projects or ones which have begun but need further funding for completion. However, the grant cannot be used to meet expenditure that has been incurred prior to the date of award.
- The AIA is keen to see a significant element of volunteer input as match funding.
- AIA's grant must be publicly acknowledged as detailed below. The final 10% of the grant award will only be paid when AIA is satisfied these requirements have been met.
- AIA Council members may wish to visit your site to see the asset that it is proposed to restore and seek further information in order to reach a decision.

- Unless agreed otherwise, successful applicants for an AIA Restoration Grant will not be eligible to apply for another grant until the third year after their successful application.
- All information provide by applicants will be managed securely in accordance with AIA's Data Protection Policy.
- The AIA reserves the right not to award any grants if no satisfactory applications have been received.

Publicity Guidance for AIA Restoration Grants

As a condition of the grant we ask that you publicise the award and the work that we have funded wherever possible. In return we will publicise your project through our own channels (including social media and our quarterly newsletter, *IA News*) and share any publicity you send us through our website.

Grant acknowledgement

The Association will supply a rigid A3 vinyl credit panel to display while the work is in progress.
As a minimum requirement of our grants we ask that you include our logo on any printed material relating to the grant – including leaflets, information boards and your website. An electronic copy can be obtained from restoration_grants@industrial-archaeology.org. It should always appear black on a white background and the proportions should not be altered. If it appears as one of a number of logos for jointly-funded projects it should be produced at the same height as the others in a horizontal line wherever possible, so that all of them appear next to each other.

Where possible, whether in printed material or on a website, the AIA logo should be accompanied by the following statement:

> *This project has been supported by a restoration grant from the Association for Industrial Archaeology.*

For websites the logo should appear either on the home page or on the specific project page relating to the funded works, and the logo should be included as a hyperlink, with a link back to our website: https://industrial-archaeology.org. [Note: there is no 'uk' after 'org' in the web address]

Other media opportunities

Our Restoration Grants are usually seen as a good news story and are thus an opportunity to generate publicity for your project. By including a reference to the Association for Industrial Archaeology you will also help us raise awareness of the work we do and help us to continue to support industrial heritage. Local media, including newspapers and local radio, are often happy to cover news about heritage projects in their area. The start and the finish of the project are often most newsworthy.

A press release should include the following statement:

> *This project has been supported by a restoration grant from the Association for Industrial Archaeology, which has been promoting the study, preservation and presentation of industrial heritage since 1973.. More information can be found at https://industrial-archaeology.org.*

If you use social media we will be pleased to see posts about your project.
The AIA has a Facebook page at https://www.facebook.com/groups/wearetheaia/

Project completion report

In addition to any other information provided at project completion, you are asked to provide a short article (c400 words plus at least one photograph) for publication in AIA's quarterly newsletter, *IA News*. This, along with any queries about publicity, should be sent to restoration_grants@industrial-archaeology.org.