



Restoration Grant Applications

For Major Projects the maximum grant is £30,000 and for Small Projects the maximum grant is £10,000 (new limits adopted in 2024). Applications should be made on the form below and emailed as an attachment, along with supporting documents, to:

restoration-grants@industrial-archaeology.org

This form and the associated guidance can be found on the AIA website at

<https://industrial-archaeology.org/aia-awards/restoration-grants/>.

We aim to acknowledge receipt of applications and supporting documents within two working days; if you have not received an acknowledgement within that time, please contact us to check that your application has been received.

Please read the Restoration Grant Criteria and Guidance notes before completing the form. The application should be submitted as a Word file, with additional photographs sent as jpegs. Longer supporting documents such as Conservation Statements should be sent as pdfs. If the application and supporting documents are too large to be emailed, please use WeTransfer or similar file transfer application. Any images supplied in support of the application must be of publishable quality and free of copyright so AIA can use them for publicity purposes.

The closing date for applications is **31st March** each year; please ensure your application has been received by that date, as late submissions may be rejected. Applicants can expect to be notified of the outcome of their application by early July. Successful applicants will be required to sign and return a grant acceptance form. Payments will be made to successful applicants on receipt of claims supported by invoices. The AIA is keen that both the Association and, in turn, the public appreciation of our industrial heritage, is enhanced through the awarding of these Restoration Grants. To encourage this, the final 10% of the grant will only be made when the recipient has satisfied the requirements for publicity and grant acknowledgement which are included in the the Criteria and Guidance notes.

AIA Restoration Grant Application Form

Name of the organisation applying for the grant:

The status of the organisation, with its number if appropriate:

Charity, Trust, CIC, Not-for-profit public sector, local authority

Full contact details (name, address, email and telephone number) of the Chair and Secretary

1 Chair:

2 Secretary:

Name and contact details of the person applying for the grant if it is not one of the above:

Is your organisation registered for, or exempt from, VAT? Yes /No

If you are registered or exempt, VAT will be deducted from your invoices unless you make it clear that this has already been done.

The organisation's Website address and Social Media links:

What is the heritage asset for which you are seeking funding?

Describe the heritage asset and explain why it is important to industrial heritage and history, and what its value is to the local community. Please include details of any statutory protection. Photographs of publishable quality and free of copyright must be supplied separately, with at least one showing the current state of the asset.

<p>What is the ownership of the asset for which you are seeking a grant?</p>
<p>How much grant are you seeking and what will it be spent on? £ <i>A cost breakdown is required (this can be supplied as a separate document if desired). We recommend inclusion of a contingency of 10%.</i></p>
<p>What is the <i>total</i> project cost? £ <i>Please give a cost breakdown of the total project if it is more than the grant applied for.</i></p> <p>Schedule of Work and Specifications <i>These can be provided as separate documents and should provide sufficient detail to demonstrate that best conservation practice will be adopted..</i></p>
<p>Details of partnership funding <i>Please list partnership funding, if any, planned fund-raising activities, other grants secured and not yet secured.</i></p>
<p>Details and costs of the volunteer input to the project <i>Volunteer expenses and their materials can be claimed for.</i></p>
<p>Management and public access Once the restoration work is complete, how will it be maintained, operated, interpreted and displayed to the public?</p>
<p>Proposed project timetable</p>
<p>Conservation Policy or Conservation Statement <i>Please attach a copy of your Conservation Policy or a Conservation Statement.</i> <i>If you need advice about a Conservation Statement, please email the AIA Restoration Grants Co-ordinator at restoration_grants@industrial-archaeology.org</i></p>