



Peter Neaverson Travel Bursary Guidelines

The aim of the Peter Neaverson Travel Bursary is to facilitate the education or training of people studying, working or volunteering in fields related to industrial archaeology or industrial heritage. To qualify for this bursary, applicants must be:

- full or part-time students studying a subject or site which has significant industrial archaeological or heritage content, as part of an undergraduate or post-graduate degree in the United Kingdom;
- or
- employees or volunteers working at, or in support of, an organisation or site related to industrial archaeology or industrial heritage in the United Kingdom.

The bursary will contribute to the cost of travel (including overseas travel where appropriate), accommodation and fees for:

- educational or research site visits
- attendance at conferences
- relevant training activities.

The maximum sum which will be awarded to a single applicant is £1,500. The Council of the Association for Industrial Archaeology will set an overall limit for bursaries which can be awarded in any calendar year.

Recipients of this bursary may be required to contribute an account of the supported activity for publication *IA News* and may be invited to submit a longer article to *Industrial Archaeology Review*.

Applications should be made using the attached form and may be submitted to AIA's Secretary at any time during the year. It is essential that the application demonstrates how the proposed activity will enhance the applicant's work in the field of industrial archaeology or heritage. Supporting statements from academic supervisors, managers or other heritage professionals are welcomed. The application should also give an estimate of the total cost of travel, accommodation, fees etc and indicate what other sources of funding are available to support this activity.

Applications will be considered by a panel of three members of AIA Council, including the Planning Casework Officer and the Overseas Trips Liaison Officer. The adjudicators will normally provide a response within two months of receipt of the application and will endeavour to respond more quickly if necessary.

Applicants may be asked to provide receipts or other evidence of actual expenditure afterwards. If the actual costs are significantly lower than the original estimate, the Association may request that the surplus be refunded to them. If, for any reason, the applicant does not attend the event for which funding has been provided, AIA will normally expect the bursary to be repaid, except for any insurance excess costs which the applicant has to bear.



Application for the Peter Neaverson Travel Bursary

Please read the Guidelines for this award before making an application. Completed applications may be emailed to the AIA Secretary at any time on secretary@industrial-archaeology.org or sent by post to AIA Hon Secretary, 2, Wesley Court, Duke Street, Broseley, Shropshire TF12 5S.

Name:

Address:

.....

e-mail address:

Telephone number:.....

Signature Date:

Details of the studies or work which this activity will support

Institution or organisation:

Course name or job role:

.....

Tutor, supervisor or manager

Name:.....Telephone number:.....

e-mail address:

Details of proposed visit, conference or training

.....

.....

(please enclose any documentation you think relevant)

Date(s) of proposed activity

