



## AIA RESTORATION GRANTS

Thanks to a series of generous donations the AIA can make available Restoration Grants of up to **£20,000** for a range of historic and industrial archaeology restoration projects. The first awards were made in 2009, and we have since been able to allocate over a million and a quarter pounds. Details of some of those projects can be found on the AIA web site and regular updates on progress with these projects appears in *IA News*, our quarterly bulletin.

### The available Grants pot is divided into two categories:

- **Major projects** where the maximum grant that can be awarded is £20,000. The grant from the AIA must be a significant part of the total project cost, not just a small contribution to a very large project, so that the AIA grant has real impact. The AIA would not normally fund projects where our grant represents less than 20% of the cost of the total project;
- **Small projects** are allocated at least 20% of the available funds. The grant limit is £7,500, for which the total cost of the project, excluding the value of volunteer labour, must not exceed £10,000.

### Criteria for awarding the grants:

- The grant is for the restoration of historically, technically, architecturally, and/or archaeologically important industrial buildings, structures, machinery, vehicles and vessels within the UK;
- The application will usually relate to a single, tangible structure or artefact, or a cohesive collection of artefacts such as machine-tools in a workshop.
- There will be a time limit of three years from the date of the offer to the start of work, with a completion date of five years. Beyond this time unspent monies will be returned to the grant pot;
- The applicant organisation must be a not-for-profit one such as a Trust, charity, CIC, etc. Grants are not available for private businesses or individuals;
- The heritage asset must be covered by a Conservation Policy and/or Conservation Statement;
- The heritage asset must be sustainably managed, displayed and interpreted for the public, therefore the public must have full access to the asset;
- The grant must not result in another body reducing its funding;
- The grant can be used as partnership funding, the applicant being in the process of or having already raised matching funding from their own resources, fund raising, a NHLF, PRISM or other grant award;
- The grant can be either for new projects or ones which have begun but need further funding for completion;
- The grant is for capital funding only, not on-going revenue funding and the AIA is keen to see a significant element of volunteer input as match funding;
- The grant must be publicly acknowledged with the AIA logo, for example on an information leaflet, on an interpretation board, on your website. On commencement of the

project the Association will supply a rigid A3 vinyl credit panel to display while work is in progress. The grant will be paid against invoices and can be paid in tranches;

- The AIA is keen that both the Association and, in turn, the public appreciation of our industrial heritage, is enhanced through the awarding of these Restoration Grants. To ensure this *the final 10% of the grant will only be made when the recipient has displayed the AIA plaque prominently and produces evidence of publicity obtained and also provides a short article (around 250 words), with accompanying photographs, summarising the project for publication in the Association's news bulletin, IA News.* This article should be emailed to [ianews@industrial-archaeology.org](mailto:ianews@industrial-archaeology.org) or posted to The Editor, IA News, 3 Baxter Road, Sale, Cheshire M33 3AJ.

AIA Council members may wish to visit your site to see the asset that it is proposed to restore and seek further information in order to reach a decision.

**The closing date for all applications is 31<sup>st</sup> March in each year.**

It is anticipated that a decision will be made on all applications and ratified by AIA Council in June and all applicants will be notified of the outcome of their bid by the end of that month.

The AIA reserves the right not to award any grants if no satisfactory applications have been received.

**How to apply:**

**Major Projects** (maximum grant £20,000)

Please submit your application on no more than four sides of A4 paper and cover all the following areas, preferably in this order:

1. Name of your organisation with full contact details of the Chair, Secretary and Treasurer of the organisation, its status (e.g. Charity, with number), bank details and whether your organisation is registered for VAT, and your web site address.
2. What is the heritage asset for which you are seeking funding, why is it important to industrial heritage and history, what is its value to the local community and what do you propose to do with the grant? What is the ownership of the asset for which you are seeking funding? Photographs must be included. Any images supplied in support of the application must be of publishable quality and free of copyright so the AIA can use them for publicity purposes.
3. How much grant are you seeking and what it will be spent on? What is the total project cost? Please give cost breakdown.
4. Proof of partnership funding, funding-raising activities, other grants etc., secured and not-secured, and details of the volunteer input into the project.
5. Once the restoration work is complete, how will it be maintained, run, managed, interpreted and displayed for the public (to include public opening times).
6. When will work start and finish: i.e. what is the timetable for the work?
7. Please also attach a copy of your Conservation Policy and a Conservation Statement. A schedule of work and specification must be provided with sufficient detail to demonstrate that best conservation practice will be adopted. This is not included within the four sides of A4.

**Small Projects** (maximum grant £7,500)

Please submit your application on no more than two sides of A4 paper and cover the above areas 1-7 in summary. Item 7 – a Conservation Statement – may be included within the two pages of A4, or provided as a separate document.

Applications should be sent by email as a Word file with additional photographs as jpgs to [secretary@industrial-archaeology.org](mailto:secretary@industrial-archaeology.org). Any images supplied in support of the application must be of publishable quality and free of copyright so the AIA can use them for publicity purposes. The grant will be paid against invoices and can be paid in tranches.

Longer supporting documents such as Conservation Statements should be sent as pdfs. Although the preference is for emailed applications, paper copies will be accepted, posted to the AIA Hon Secretary, 7 St Michael's Close, Madeley, Telford, Shropshire TF7 5SD.

## **Publicity Guidance for Restoration Grants**

As a condition of the grant we ask that you publicise the award and the work that we have funded wherever possible. In return we will publicise your project through our own channels (including social media and our newsletter, *IA News*) and share any publicity you send us through our web site.

### Grant acknowledgement

The Association will supply a rigid A3 vinyl credit panel to display while the work is in progress. As a minimum requirement of our grants we ask that you include our logo on any printed material relating to the grant – including leaflets, information boards and your web site. An electronic copy can be obtained from the Hon Secretary at [secretary@industrial-archaeology.org](mailto:secretary@industrial-archaeology.org). It should always appear black on a white background and the proportions should not be altered. If it appears as one of a number of logos for jointly-funded projects it should be produced at the same height as the others in a horizontal line wherever possible, so that all of them appear next to each other.

Where possible, whether in printed material or on a web site, the AIA logo should be accompanied by the following statement:

*This project has been supported by a restoration grant from the Association for Industrial Archaeology.*

For web sites the logo should appear either on the home page or on the specific project page relating to the funded works, and the logo should be included as a hyperlink, with a link back to our web site: <https://industrial-archaeology.org>.

### Other media opportunities

Our Restoration Grants are usually seen as a good news story and are thus an opportunity to generate publicity for your project. By including a reference to the Association for Industrial Archaeology you will also help us raise awareness of the work we do and help us to continue to support industrial heritage. Local media, including newspapers and local radio, are often happy to cover news about heritage projects in their area. The start and the finish of the project are often most newsworthy.

A press release should include the following statement:

*This project has been supported by a restoration grant from the Association for Industrial Archaeology, the national society for industrial heritage, which has supported the study, preservation and presentation of industrial heritage in Britain since 1973. More information can be found at <https://industrial-archaeology.org>.*

If you use social media we will be pleased to see posts about your project.

The AIA has a Facebook page at <https://www.facebook.com/groups/wearetheaia/>, and a Twitter page at <https://twitter.com/industrialarch>.

David de Haan, AIA Hon Secretary, [secretary@industrial-archaeology.org](mailto:secretary@industrial-archaeology.org)